



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, MARCH 11, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

Ms. D. Kejick.

The Chairperson called the meeting to order at 6:02 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added twelve (12) In-Camera items to the agenda.

Mr. Sumner - Mr. Murray

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Budget Deliberations held February 25, 2019 were circulated.

Mr. Bartlette – Ms. Letain

That the Minutes be approved.

Carried.

- b) The Minutes of the Board Meeting held February 25, 2019 were circulated.

Mr. Montague – Ms. Bambridge

That the Minutes be approved.

Carried.

Mr. Montague – Ms. Letain

That the Board do now resolve into Committee of the Whole In-Camera. (6:03 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Mr. Mathew Gustafson, Assistant Superintendent, provided an update on two (2) Student Matters.
- b) Dr. Marc Casavant, Superintendent/CEO and Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Student Matter and received direction from the Board.
- c) The Superintendent/CEO provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) The Superintendent/CEO provided information and received Board direction on a Personnel Matter.
- c) The Secretary-Treasurer provided an update on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) The Secretary-Treasurer provided updates on a Property Matter.
- b) The Secretary-Treasurer provided information on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Secretary-Treasurer provided information on a Board Operations Matter.
- b) The Superintendent/CEO provided information on three (3) Board Operations Matters.
- c) The Secretary-Treasurer provided an update on a Board Operations Matter.

- Trustee Inquiries

Mr. Bartlette – Ms. Letain

That the Committee of the Whole In-Camera do now resolve into Board. (6:35 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information**3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the March 11, 2019 Report of Senior Administration:

- Celebrations
 - Canadian Museum for Human Rights Project
 - French Second Language Revitalization Grant
- Information Items
 - Director of Human Resources
 - Assistant Superintendent – Student Achievement Support Services
- Presentations
 - English as an Additional Language Specialist – J. Ford

Trustees asked questions for clarification. Trustee Bartlette thanked whoever was responsible for completing and submitting the application forms for the French Second Language Revitalization Grant.

Ms. Bambridge – Mr. Sumner

That the March 11, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS**5.01 Reports of Committees**

- a) Trustee Ross provided a verbal report on the February 27, 2019 Board Engagement Meeting with Parent Councils Representatives.

Point of Privilege:

Trustee Montague congratulated the Brandon University Bobcat Men's Volleyball Team on winning the Canada West title over the weekend. He noted that it's nice that there are two Brandon School Division graduates from Vincent Massey High School on the team - Seth Friesen and Liam Nohr. Trustee Montague wished the team all the best at Nationals in Quebec.

5.02 Delegations and Petitions**5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) e-bulletin - February 27, 2019
- b) Seven Oaks School Division Letter re Amendments to Election Act
- c) Turtle Mountain School Division – update to MSBA Local Voices/Local Choices
- d) Turtle Mountain School Division – Local Voices/Local Choices Postcard
- e) Memo – 2019 Provincial Budget Summary – March 6, 2019

Trustees discussed the Local Voices/Local Choices campaign and whether creating a committee would assist with this initiative. Trustees agreed to discuss this matter further after the MSBA convention or perhaps hold a working meeting later in the month. This item will be brought forward at the April 8th Board meeting.

5.04 Public Inquiries (max. 15 minutes)

Mr. Peter Buehler, President, Brandon Teachers' Association (BTA), spoke on behalf of the BTA Ed-Finance Committee. Mr. Buehler made a statement on behalf of the Committee which included putting the needs of students before fiscal needs, FRAME budget statistics for the Brandon School Division, the results of the 2016 Pan-Canadian Assessment of reading, mathematics and science, and child poverty rates. Mr. Buehler spoke on value for money in education, which he believes is to support the best possible quality of life and wellbeing for students in order to ensure that they can achieve both professional and personal fulfilment in the future.

Mr. Buehler posed a question to the Board: Can you tell us how far into the future you are able to make your deliberations when you do set the budget for this School Division?

Trustee Sumner responded that with provincial funding being announced on an annual basis, the Division is very limited in our ability to plan past the current fiscal year and what the funding announcement is. An example is discussion of the Administration Cap. When information comes with only days left in the budget, we have to respond to those requirements regardless of any long-term plans that we might have had in the area of Administration. The Division cannot for certainty know what annual funding will be. Trustee Bartlette spoke on the Continuous Improvement Plan, which looks long term at meeting the needs of all Division students. Trustee Montague spoke on the special assessment and the upcoming education review in regards to provincial funding.

5.05 Motions

13/2019 Ms. Letain – Mr. Sumner

That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association, a total of 3 (three) increments for the first 3 (three) years of experience and an additional 1 (one) increment for the remaining years of experience, providing a total of 4 (four) increments for work related experience be recognized for Ms. Lisa Aube.

Carried.

14/2019 Ms. Bambridge – Mr. Sumner

That Trustees Bartlette and Montague be approved to serve as members of the Scholarship Committee for 2018-2019.

Carried.

15/2019 Mr. Sumner – Ms. Letain

That the Final Budget for 2019-2020 and the 2019 Special Levy be approved as follows:

| | |
|-------------------------------|-----------------------|
| Total Operating Expenditures | \$ 105,795,100 |
| Total Capital Expenditures | <u>\$ 3,568,000</u> |
| Total Expenditures | <u>\$ 109,363,100</u> |
| 2019-2020 Special Requirement | <u>\$ 49,126,900</u> |

2019 Special Levy to be raised from Municipalities \$ 48,456,525

Trustee Bartlette asked the Secretary-Treasurer to speak on whether the Special Requirement meets the guidelines from the Minister of Education and Training.

Mr. Labossiere responded that the Special Requirement increase is at 0.85%, and the limit set by the Minister of Education and Training is 2%.

Carried.

5.06 Bylaws

Mr. Bartlette

By-Law 2/2019

2nd Reading:

That By-law 2/2019, being a borrowing by-law in the amount of \$1,218,700 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Project

Earl Oxford School

One Modular Classroom Unit

George Fitton School

Roof Replacement

École Harrison

Steam Heating System Replacement

Maryland Park School

New K-8 School

be now read for the second time, having been first read on February 25, 2019.

Carried.

3rd Reading:

That the rules be suspended and By-Law 2/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

Ms. Fallis

By-Law 3/2019

1st Reading:

That By-law 3/2019, being a borrowing by-law in the amount of \$388,800 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Project

Crocus Plains Regional Secondary School

Kitchen Exhaust Ventilation Upgrade & Roof Replacement Area A6

Earl Oxford Middle School

Grooming Room

George Fitton School

Roof Replacement

King George School

Roof Replacement

Maryland Park School

New K-8 School

Vincent Massey High School

Roof Replacement Areas D and G

be now read for the first time.

Carried.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Workplace Safety and Health Committee Meeting – 1:00 p.m., Tuesday, March 12, 2019, Conference Room.
- b) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, April 2, 2019, Boardroom.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, April 8, 2019, Boardroom.

7.00 ADJOURNMENT

Mr. Sumner – Ms. Bambridge
That the Board do now adjourn. (7:56 p.m.)
Carried.

Chairperson

Secretary-Treasurer